



**Board of Directors Meeting Minutes
Texas Aquatic Plant Management Society
February 24, 2022
Virtual Meeting**

Meeting called to order at 2:05 pm

In attendance: Brittany Chesser, Jason Chapman, Haley Kokel, Cory Smith, Bill Torres, Kristina Tolman, Thomas Decker, Kelly Duffie, Andy Labay

1. Treasurer's Report- Thomas Decker

- a. Current financial status
 - i. 2021 Meeting Revenue
 - ii. Projected 2022 Costs
- Left over cash was deposited in the Student Endowment fund
- Reviewed current financials
- Reviewed projected conference cost for 2022
- Discussed contract stipulations and Bill brought up other societies are making sure they have the balance of the contract in their accounts
- Possible changes
 - Price changes- need to make registration verbiage clear on website to note change if food prices, and other possible changes
 - Refund policy- consensus is refund costs should go to the registrant not the society
 - Fundraiser Ideas-
 - online silent auction during the event- Brittany checking with TWA, need bigger/higher end items
 - Possible casino night

2. Site Visit Review- Kristina Tolman

- Visit went good, locations were tweaked to optimize layout

3. Committee Nominations and Reports

- a. **Auditing-** To audit the accounts of the Society annually and certify the results of the audit to the annual business meeting.
 - i. Committee Chair: Thomas Decker
 - ii. Chairpersons: Casey Williams
- b. **Membership and Publicity-** To promote the Society and to recruit new members. The President-Elect shall chair the committee.
 - i. Committee Chair: Kristina Tolman
 - ii. Chairpersons: Andy Labay, Cory Smith
- We need to look at getting new banners or rollup advertising materials, Thomas looking at what we have and sending pic to Brittany
- We can set up a booth at APMS



- c. **Nominating-** To nominate qualified candidates for the offices of the Society in accordance with the provisions of Article VI, Sections 7, 8, and 9.
 - i. Committee Chair: Jason Chapman
 - ii. Chairpersons: Brittany Chesser
- Discussed adding position interest options on registration form
- d. **Program-** Will develop and implement the annual meeting program.
 - i. Committee Chair: Kristina Tolman
 - ii. Chairpersons: Andy Labay, Brittany Chesser, Cory Smith
- e. **Governmental Affairs-** (a) Acquaint themselves with all pending legislation of administrative rules directly or materially affecting aquatic plant management and convey such information to the Editor for dissemination to the members. (b) Collaborated with other organizations, to provide Legislators or Congressmen with information and assistance on matters directly or materially affecting aquatic plant management. (c) Perform special assignments as directed by the President or Board of Directors.
 - i. Committee Chair: Kelly Duffie
 - ii. Chairpersons: Thomas Decker
- f. **Awards, Scholarship, and Scholastic Endowment-** Will handle matters relating to the selection and presentation of awards by the Society.
 - i. Committee Chair: Kristina Tolman
 - ii. Chairpersons: Brittany Chesser
- g. **Site and Local Arrangements-** To arrange for the site and associated physical requirements of the Society's annual meeting
 - i. Committee Chair: Bill Torres
 - ii. Chairpersons: Kristina Tolman, Casey Williams
- h. **Editorial-** To assist in the preparation of the Society's official publications. The Editor will chair this committee.
 - i. Committee Chair: Jeff Hutchinson
 - ii. Chairpersons: Brittany Chesser
 - iii. Solicit information for next newsletter
 - 1. Information by March 15 2022- send out call for job postings
 - 2. September 2022
- i. **Website-** To assist in the preparation of the Society's official website.
 - i. Committee Chair: Brittany Chesser
 - ii. Chairpersons: Haley Kokel
- j. **Sponsorship-** To promote the society through securing sponsor involvement and contributions.
 - i. Committee Chair: Andy Labay
 - ii. Chairpersons: Kelly Duffie
- k. **Social Media-** To regularly update and monitor the TAPMS social media accounts (Facebook and Twitter)- Possibly LinkedIn
 - i. Committee Chair: Haley Kokel
 - ii. Chairpersons: Casey Williams, Kelly Duffie



4. Important dates for 2022 Meeting

- a. Abstract submission
 - i. Open July 5 - Aug 12
- b. Registration
 - i. Sept 5- 30 open early bird
 - ii. Oct - Conf reg price
- c. Scholarship
 - i. Apps due by Aug 12 w/ abstract
- d. Bylaw Changes
 - i. Review before the next meeting and if we identify changes we will plan member notification.

5. TAPMS SOP Manual

- a. Example from APMS: <https://apms.org/wp-content/uploads/3-APMS-OP-Manual-Edits-2013-2019.pdf>
- b. Example from MAPMS

6. Next Board Meeting

- a. In person or virtual?
 - i. Virtual good
 - ii. Date May- Brittany will send invite

7. Other items

- a. MD Netherland Scholarship within APMS (see letter request)
 - i. Vote to donate \$500 to APMS for scholarship
 - 1. All in attendance approved
 - 2. This will come from the student endowment fund
 - ii. Discussed this should be reconsidered each year with their request
- b. Need to pay the \$500 that was voted on for support of Bass Brigades at the annual business meeting- Haley getting contact for payment to Thomas

Meeting Called to close 3:57 pm